



SEDONA-OAK CREEK
AIRPORT AUTHORITY

**Airport Terminal Conference Room
Minutes of the Special Meeting – July 3, 2019**
Pursuant to A.R.S. §38-431.01(B)

Directors Present: President Harold Idell, Vice President Pam Fazzini, Director David Cooper, Director Steve Hein, and Director Scott Schroeder.

Staff Present: General Manager Deborah Abingdon and Business Manager Nelson Durkee

Agenda Item #I. – Call to Order: The meeting was called to order by President Idell at 2:30 p.m.

Agenda Item #II. – Call for vote to convene Executive Session pursuant to A.R.S. §38-431.03(A)(1): Director Cooper made a motion to convene Executive Session. The motion was seconded by Director Schroeder and unanimously approved. The Executive Session was convened at 2:33 p.m. for discussion of the General Manager's Annual Evaluation. Ms. Abingdon was present for the initial portion of the Executive Session but left at approximately 3:35 p.m. Mr. Durkee was not present for any part of the Executive Session. The meeting was reconvened back to the public session at 3:49 p.m. Both Ms. Abingdon and Mr. Durkee rejoined the meeting at that time.

Agenda Item #III. – Motions/Possible Action/Votes on items discussed in Executive Session: Director Cooper made a motion the board approve a pay increase for the General Manager in the amount of 6 percent of the base salary retroactive to January 1, 2019 and to delete the table of Severance Payments set forth in Section D.2.a. of the General Manager's contract and replace with Amendment 1 of the General Manager's contract. The amended contract will be stored in the Business Officer personnel files.
In addition, the General Manager is to participate in an informal review in six months and then in July of 2020 will participate in a formal review during which a salary adjustment may be considered. The motion was seconded by Director Schroeder and unanimously approved.

Agenda Item #IV. – Adjournment: There being no further business before the Board, Director Schroeder made a motion to adjourn the meeting. The motion was seconded by Director Cooper and unanimously approved. The meeting was adjourned at 3:54 p.m.

Certified as Accurate and Correct:

Dated this 5th Day of July 2019
Sedona-Oak Creek Airport Authority

BY: *Pamela A. Fazzini*
Pam Fazzini, Vice President

Minutes Approved

BY: *Harold Idell*
Harold Idell, President