



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**Airport Terminal Conference Room
Minutes of the Special Meeting – September 11, 2019
Pursuant to A.R.S. §38-431.01(B)**

Directors Present: President Harold Idell, Vice President Pam Fazzini, Director David Cooper, Director Steve Hein, and Director Scott Schroeder.

Staff Present: General Manager Deborah Abingdon and Business Manager Nelson Durkee.

Agenda Item #I. – Call to Order: The meeting was called to order by President Idell at 2:30 p.m.

Agenda Item #II. – Approve Minutes of the August 26, 2019 Regular Meeting and Executive Session. Vice President Fazzini made a motion to approve the minutes subject to two revisions. The motion was seconded by Director Cooper and unanimously approved. (said revisions have since been included in the final approved minutes).

Agenda Item #III. – Reports:

President: - Nothing to report.

Vice President: - Nothing to report.

General Manager: - Ms. Abingdon's report is included as an attachment to these minutes

Business Manager - Nothing to report.

Agenda Item #IV. – Consent Agenda: None.

Agenda Item #V. – Old Business: None.

Agenda Item #VI. – New Business:

a. Airport Insurance Overview: Discussion/Possible Action. Mr. Durkee provided the board a report detailing the airport insurance policies, dates and costs. Mr. Durkee also commented there have been significant increases in costs of the Directors and Officers and General Liability policies due to the ongoing Dakota Territory Tours litigation. Some discussion ensued regarding the upcoming renewal of the General Liability Policy and what limits of coverage would be appropriate for an airport of our size and number of operations. There was also further discussion of the necessity for optional coverage in the form of War Liability and Terrorism Risk. Director Schroeder made a motion the board renew the policy at the present levels and reject optional War Liability and Terrorism Risk coverage. The motion was seconded by Director Hein and unanimously approved.

b. Airport Provided Liability Insurance for Private Individuals: Discussion/Possible Action. Mr. Durkee provided the board an overview of the subject and how the airport came to pay the cost of liability coverage for a private individual who was providing maintenance services at the airport. Following further discussion, Director Cooper made a motion the board not renew the liability policy and staff investigate other options to provide some minimal assistance to pilots and aircraft alike. The motion was seconded by Director Schroeder. The vote to approve was unanimous except for Vice President Fazzini who voted not to approve.

Agenda Item #VII. – Public Comment: None

Agenda Item #VIII. – Call for vote to convene Executive Session pursuant to A.R.S. §38-431.03(A)(1), (A)(3) & (A)(4). An announcement was made by President Idell that Item “C” under Agenda Item #VIII was tabled pursuant to a request made by the General Manager. Following a short break, Vice President Fazzini made a motion to convene Executive Session. The motion was seconded by Director Schroeder and unanimously approved. The Executive Session was convened at 3:22 p.m. for discussion of legal advice pertaining to the separation agreement of William Long, legal advice and potential negotiation of contract pertaining to third-party investigation related to employment matter and legal advice pertaining to report of third-party investigator. The meeting was reconvened back to the public session at 4:40 p.m.

Agenda Item #IX. – Motions/Possible Action/Votes on items discussed in Executive Session. Director Cooper made a motion the board ratify the appointment of Mr. Vaughan Winborne, attorney, as a third-party investigator at the rate of \$250/hour plus IRS approved mileage. The motion was seconded by Vice President Fazzini and unanimously approved.

Agenda Item #X. – Adjournment: There being no further business before the Board, President Idell called for a motion to adjourn. Director Schroeder made a motion to adjourn the meeting. The motion was seconded by Vice President Fazzini and unanimously approved. The meeting was adjourned at 4:42 p.m.

Certified as Accurate and Correct:

Dated this 12th Day of September 2019
Sedona-Oak Creek Airport Authority

BY: 
Vice President Pam Fazzini

Minutes Approved

BY: 
President Harold Idell