



SEDONA-OAK CREEK
AIRPORT AUTHORITY

Airport Terminal Conference Room
Minutes of the Special Meeting – October 12, 2020
Pursuant to A.R.S. §38-431.01(B)

Directors Present: President Pamela Fazzini, Vice-President David Cooper, Secretary/Treasurer Scott Schroeder, Director Timothy Miller, and Director Mike Schroeder. Attending via telephone: Director David Palm.

Staff Present: General Manager Ed Rose, Business Manager Nelson Durkee.

Agenda Item #I. The meeting was called to order by President Fazzini at 2:30 p.m.

Agenda Item #II. – Old Business. None

Agenda Item #III. – New Business:

- a. **2021 Budget and Annual Report.** A workshop was held on September 30, 2020 to review the draft 2021 Budget and Capital Expenditures. Business Manager Nelson Durkee noted, since that time, he responded to requests made at the workshop for additional information by calling the Airport's insurance agent regarding cost of insurance, and by distributing the current rates sheets for rental of the Airport Conference Room. One change was made to the Draft 2021 Budget and Capital Expenditures reviewed at the workshop: a line item for \$8,000 to replace the furnace in the terminal building was added to Capital Expenditures.

Vice-President David Cooper moved to approve the 2021 Budget and schedule of Capital Expenditures as presented today and forward these to the Yavapai County Board of Supervisors for approval. There was no discussion. The motion was seconded by Director Mike Schroeder and passed unanimously.

- b. **Report of the Board Candidate Selection Committee.** Chairman of the Board Candidate Selection Committee, Vice-President David Cooper, presented the Committee report. First, Mr. Cooper provided a recap of the process which was documented in the report. Two applications were timely received and forwarded to airport staff to verify each applicant met minimum qualifications. Only one candidate qualified – Elizabeth “Betty” Uhrig. Ms. Uhrig was interviewed by the committee and was highly recommended to fill the vacancy. Ms. Uhrig was present; Directors had no questions for her. Mr. Cooper made a motion to waive the seven-day “available for questions” period and submit forthwith the Nominee's name to the Yavapai County Board of Supervisors for approval. The motion was seconded by Director Timothy Miller. There was no discussion and the motion passed unanimously.


Agenda Item #IV – Adjournment. There being no further business to come before the Board, President Fazzini requested a motion to adjourn. Director Scott Schroeder so moved, and Director Mike Schroeder seconded to adjourn the meeting. The meeting adjourned at 2:45 p.m.

Certified as Accurate and Correct:

Dated this 26th Day of October 2020
Sedona Oak-Creek Airport Authority

Minutes Approved

By: 
Pamela Fazzini, President
SOCAA Board of Directors

By:  FOR
David Cooper, Vice-President
SOCAA Board of Directors