



SEDONA-OAK CREEK  
AIRPORT AUTHORITY

**Airport Terminal Conference Room**  
**Minutes of the Regular Meeting – August 27, 2018.**  
Pursuant to A.R.S. §38-431.01(B)

**Directors Present:** President Harold Idell, Vice President Pam Fazzini, Director Steve Hein, Director Bill DeGroff and Director Allyson Thorn.

**Counsel Present:** Attorney Tony Cullum, Legal Assistant Dr. Richard Boyle, Attorney Ellen Davis, Attorney Kiersten Murphy and Attorney David O'Daniel.

**Staff Present:** General Manager Deborah Abingdon and Business Manager Nelson Durkee.

**Agenda Item #I. – Call to Order:** The meeting was called to order by President Idell at 2:30 p.m.

**Agenda Item #II. – Approve Minutes of the June 25, 2018 Regular Meeting and Executive Session and the August 1, 2018 Special Meeting and Executive Session.** Vice President Fazzini made a motion to approve the minutes from both meetings. The motion was seconded by Director Hein and unanimously approved.

**Agenda Item #III. – Reports:**

**President:** President Idell announced the resignation of Director DeGroff effective September 28, 2018. President Idell then called on Director Hein to update the Board on the status of the Airport Fire Suppression System. Director Hein's report is included as an attachment to these Minutes.

**Vice President:** None.

**Secretary/Treasurer:** Report combined with the Business Manager.

**General Manager:** Ms. Abingdon's report is included as an attachment to these minutes.

**Business Manager:** Mr. Durkee reported revenues received for the first half of the year exceeded budget by 32% while expenses exceeded budget by 28%. The July and August period are showing the typical seasonal declines in fuel sales but can be expected to pick up again in September.

**Agenda Item #IV. – Old Business:**

**a. Comello Office Space Lease:** Discussion/Possible Action: Vice President Fazzini noted that Paragraph 7. Utilities, needs to be updated to reflect that electric power is supplied through a meter belonging to another tenant and to define how that tenant is to be reimbursed. Vice President Fazzini then moved to approve the lease with the stipulation the above paragraph be revised in future leases. The motion was seconded by Director Hein and unanimously approved.

**b. Westwind Lease:** As there has been no response back from Westwind regarding this lease, President Idell tabled this item for a future meeting.

**Agenda Item #V. New Business:**

- a. Vacant Board Positions: Discussion/Possible Action: President Idell stated a final, short interview, with all three applicants would be conducted in the upcoming Executive Session. Following the session, a vote will be taken to approve and seat the applicants selected.
- b. Guidance Aviation Lease(s): Because Guidance Aviation has yet to return a signed copy of the leases, President Idell directed this matter be tabled to a future meeting.

**Agenda Item #VI. Call to the Public:** No public comment.

**Agenda Item #VII. Call for vote to convene Executive Session pursuant to A.R.S. §38-431.03(A)(1).** Vice President Fazzini made a motion to move the meeting into Executive Session. The motion was seconded by Director Thorn and unanimously approved. The Executive Session was convened at 2:55 p.m. for a final interview of candidates selected for vacant board seat(s). Following conclusion of the Executive Session at 3:25 p.m. President Idell reconvened the Regular Session.

**Agenda Item #VIII. Motions and votes on items discussed in Executive Session:** A vote to elect new candidates was then conducted. The results of the first round of voting was unanimous for election of the following candidates: Mr. David Cooper, Mr. Jon Davis and Mr. Scott Schroeder. Vice President Fazzini made a motion to accept the results of the election. The motion was seconded by Director DeGross and unanimously approved.

President Idell then stated the approved candidates would be seated alphabetically to a new term or to fulfill current expiring terms.

Mr. Cooper was seated immediately and will start a new 5-year term which expires August 26, 2023. Mr. Davis was also seated immediately and will complete the remainder of former Secretary/Treasurer Brock's term which will expire June 30, 2020. Mr. Schroeder will be seated at the meeting following Director DeGross's resignation on September 28, 2018 and will complete the remainder of his term which expires April 20, 2020.

**Agenda Item #IX. Call for vote to convene Executive Session pursuant to A.R.S. §38-431.03(A)(3).** Vice President Fazzini made a motion to move the meeting into Executive Session. The motion was seconded by Director Thorn and unanimously approved. The Executive Session was convened at 3:50 p.m. for a discussion of ongoing legal issues. Following conclusion of the Executive Session at 4:57 p.m. President Idell reconvened the Regular Session.

**Agenda Item #X. Motions and votes on items discussed in Executive Session:** None

**Agenda Item #XI.** There being no further business before the Board, President Idell declared the meeting adjourned at 5:02 p.m.

**Certified as Accurate and Correct:**

Dated this 30th day of August 2018  
Sedona-Oak Creek Airport Authority

BY: *Pamela A. Fazzini*  
Pam Fazzini, Vice President

Minutes Approved

BY: *Harold Idell*  
Harold Idell, President